



**MEMORANDUM  
&  
RULES AND REGULATION  
OF  
TENNIKOIT FEDERATION OF INDIA  
AS AMENDED  
UPTO 8TH AUGUST, 2021**

(As adopted and amended by the Resolution passed at Special General Meeting of  
the Tennikoit Federation of India, held on 8<sup>th</sup> August, 2021,  
at Jaipur, Rajasthan, India)

**Registered with**  
The Registrar of Societies, Telangana State

**Registered office at,**  
Room No. 23, Block No. 3, 1st Floor,  
Lalbahadur Stadium,  
Hyderabad-500 001. Telangana.

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**ARTICLE 1: DEFINITION:**

Unless there is something in the subject or context inconsisting therewith:

- i. "The Federation" shall be called as "The Tennikoit Federation of India."
- ii. "The Executive Committee" means the Governing Body for the time being of the Federation as constituted under these Articles.
- iii. The President, The Executive President, Vice Presidents, Secretary-General, Organising-Secretary, Joint-Secretaries, and Treasurer are elected by the general council for the time being of the Federation.
- iv. "The Chairman, The Co-Chairman, A Lifetime Patron, A Patron-in-Chief, Patrons, The Chief executive Officer, The Advisor and the Chairman and convenor of sub-committees are nominated by the general council for the time being of the Federation.
- v. "Member" means the representatives of state Tennikoit Association, Union Territories, Regional Association, and Sports organisation of All India nature.
- vi. "Secretary" and "Treasurer" means the Secretary-General and Hony. Treasurer respectively. "Secretary-General" shall mean Hony. General Secretary if anyone appointed by the Executive Committee for the time being.
- vii. "The Registrar" means the office of the Registrar of Societies, Telangana state /any other state, office of the registrar of societies or as required.
- viii. "Government" means, Government of India, State, Union territories, Quasi-Government and Local Government as being referred for,
- ix. "Office" means the registered office of the Federation.
- x. "Working Office" means the office of the Secretary-General of the Federation for the time being.
- xi. "Tennikoit" includes Tennikoit, Tenniquoits, Ringtennis, Ringo and any other form of game relating to Tennikoit.

**ARTICLE 2: NAME AND JURISDICTION:**

- i. The name of the Federation shall be TENNI-KOIT FEDERATION OF INDIA and shall have its headquarters at Hyderabad (Telangana). The Registered office of the Federation at Room No. 23, Block No. 3, 1st Floor, Lalbahadur Stadium, Hyderabad-500 001.
- ii. The working office shall be as convenient to the Secretary-General, which shall be notified to all as and when required.
- iii. The territory under the jurisdiction of the Federation shall be the territory of the Union of India.

**ARTICLE 3: AIMS AND OBJECTS**

- i. To promote, standardise and popularise the game of Tenni-koit.
- ii. To maintain and raise the standard of the Game of Tenni-koit in the Union of India.
- iii. To obtain international status by all possible means.
- iv. To affiliate and maintain affiliation with the Indian Olympic Association, World Tenniquoits Tederation, Asian Tenni-koit Confederation, S.A.A.R.C., and SGFI.
- v. To maintain and follow guidelines, the Ministry of Youth Affairs and Sports, New Delhi, and Sports Authority of India, accepting their Guidelines as a National Sports Federation by Govt, of India.
- vi. To formulate Rules of the Game.
- vii. To promote the holding of the National Championships for different age categories, for men and women including transgender, Zonal Championship, and any other events of interest in all India nature.
- viii. To form boards /committees to conduct clinics, training, coaching camps for players and officials, and to produce quality officials to conduct various Tenni-koit events and maintain their records.



- ix. To train and coach players, to achieve the highest standard in the game of Tennikoit.
- x. To lay down Rules and conditions for Affiliation of Tennikoit Association and players and to establish friendly and loyal cooperation between all units for the benefit of Tennikoit Game throughout India.
- xi. To draw calendar of the event – National Championship, International Championship, Zonal Championship, all India Tournaments, to conduct coaching camp and clinics.
- xii. To collect donations, subscriptions and to encourage the sponsor/s for the purpose of promotion of the game of Tennikoit.
- xiii. To train and select Indian teams to represent in international, world championship or any other championship of international Nature.
- xiv. To maintain gender equality, including transgender rights, and to prioritise women in the Federation.
- xv. To include outstanding Tennikoit players in the executive committee, and the Chairman and Convenor of the Technical Committee, Referees Board, and Coaching cum Selection Committee shall also be outstanding Tennikoit players.
- xvi. To solve and act under any unforeseen situations and inclement weather conditions while organising any event.

#### **ARTICLE 4: OFFICIAL YEAR**

The official year of the Federation shall be from 1<sup>st</sup> April to 31<sup>st</sup> March of the succeeding year.



## ARTICLE 5: MEMBERSHIP

The Membership of the Federation shall be open to the State Tenni-koit Associations, Regional Associations, and other sports organisations of All India nature as may be granted by the Federation's Executive Committee: subject to ratification by the General Council of the Federation.

- i. Any new state association seeking affiliation with the Federation must be a registered body under the Societies Registration Act, 1860.
- ii. The application for affiliation shall be submitted in the prescribed form (Annexure -1) with the required fees. The Executive Committee of the Federation shall have the power to accept or reject any application without assigning any reason
- iii. Affiliation fees are as follow:-

Sl.No	Units	category	Fee
1.	Association	Existing	Rs. 2,500/-
2.	Institution	Existing	Rs. 5,000/-
3.	Association	New	Rs. 5,000/-
4.	Institution	Existing	Rs. 10,000/-

- iv. The executive committee shall have the power to grant provisional affiliation to new members, whose aims and objectives are in the lane of the Federation. Further, the president and the secretary-general may grant provisional affiliation. The same shall be ratified at the general body meeting.
- v. The affiliation fee shall be paid, in the first instance on the date of joining and subsequently on or before 30th December every year.
- vi. Any affiliated unit failing to take part consecutively for three years in the nationals shall cease to be a member. Similarly any member state not



participating in all the three national championships in a year be treated as inactive and the general council may take appropriate action.

- vii. All affiliated state associations shall try to form a 50% district association in their jurisdiction, to popularise the game of Tenni-koit.
- viii. The Affiliated units must obtain registration from the office of the Registrar of the Societies of the concerned state and ensure the Association is renewed periodically.
- ix. The Affiliated units shall undertake to supply to the Tenni-koit Federation of India, a copy of their respective statutes, constitution and Rules and Regulations, a list of their office-bearers and members, statement of accounts and a report of their activities along with a Calendar for the ensuring yearly regularities. Failure to supply this information by December of each year will constitute a breach of this rule and render the defaulting unit. Such units shall face disciplinary action under these rules.
- x. The affiliated units must inform the Federation about their annual general body meeting and the election to office-bearers. The affiliated unit shall issue prior notice to the Federation, and the Federation may send its observer to monitor the unit's activities.
- xi. No affiliated unit shall be entitled to send its representatives to any of the meetings of the federations or to take part in any of its activities, while its affiliation fee for the current year or any other financial dues is in arrears. If the affiliation fee or any other financial dues payable by an affiliated unit is not paid before 31st December of the concerned year, the Executive Committee shall have the power to strike off the affiliation. Defaulters shall, however, be entitled to restore the rights and privileges only on payment of the affiliation fee and/or financial dues together with a penal fee of Rs. 500/- for every year or part of a year of default.



- xii. An affiliated unit, in order to have voting right should have been in the rolls of the Federation for SIX clear months in advance of the month in which, the General council Meeting is convened and shall also continue as a member unit in the current rolls with NO dues. For ex. if the General council meeting is convened in the month of June in a particular financial year, an affiliated unit should have been a member in. the month of November of the previous year.
- xiii. Affiliation granted, suspended or rejected by the Executive committee is subject to the approval of the General council.
- xiv. The affiliated associations are expected to get recognition from the concerned state Olympic Association.

**ARTICLE 6: CONSTITUTION:**

- i. General Council: There shall be a General Council of the Federation comprising of, two accredited representatives from each affiliated units, office bearers, Chairman, Co-chairman and the Chairman and Conveners of various committees shall be nominated once in Four years.
- ii. The General council shall hold office for Four years from the day elections were conducted.
- iii. The General council shall nominate one or more Patrons, A Patron-In-Chief, A Lifetime Patron, and they shall attend the General Council Meetings as special invitees without voting right.
- iv. vi. Each accredited representative of an affiliated unit shall have one vote in the General council Meeting.
- v. The office bearers of the Federation viz. The President, The Executive President, The Vice Presidents, Secretary-General, Joint Secretaries, Treasurer are elected by the General council shall also have one vote each. All accredited associations shall send two representatives to attend the general council, and each member will have one vote.

**ARTICLE 7: POWERS AND FUNCTIONS OF THE GENERAL COUNCIL**

- i. The General Council shall be the controlling body of the Federation. All authorities shall vest in it. The General Council shall have the power/authority to delegate and or vest its own Authority to any Committee, sub-committee, office bearer, or member unit.
- ii. The General council shall have the power:
  - i. To formulate and enforce the policy of the Federation.
  - ii. To carry into effect the objects of the Federation.
  - iii. To hold elections for office-bearers once in four years in accordance with the rules of this constitution.
  - iv. To hold and control the funds and other properties of the Federation.
  - v. To appoint Sub-Committees as and when necessary.
  - vi. To consider and approve the Annual reports, statement of audited accounts, Budget estimates and proceedings of its previous meeting/s.
  - vii. To admit membership of any organisation eligible under this constitution.
  - viii. To approve constitutional amendments in accordance with the rules hereinafter contained.
  - ix. To take disciplinary action against any state Association or affiliated unit for misbehavior or any other undesirable activity bringing discredit to the Federation.
  - x. To frame bye-laws and rules which are not inconsistent with the constitution.
  - xi. To submit suggestion/s for discussion and to approve or reject the proposal of the Executive body, Sub-Committee on any matter.
  - xii. To inspect the accounts of the Federation or any other account on prior appointment with the Secretary-General/Treasurer.

**ARTICLE 8: ELECTIONS:**

8.1 Elections to the General council shall be conducted once in four years.

Explanation: The following shall be elected at the General Council meeting for a period of four years and are eligible for seeking re-election after each term.

Office Bearers: shall mean

- i. The President
- ii. The Secretary-General
- iii. The Hon. Treasurer

along with the above office bearers, One Executive President, (Eight) Vice Presidents, Organising-Secretary, (Six) Joint Secretaries, Treasurer.

8.2 An individual elected as office bearer or member of the Executive Committee on the basis of accreditation shall be permitted to complete his/her tenure of office, first term or second term as the case may be, even if the accreditation is withdrawn on a later date.

8.3 No Proxy Voting shall be allowed during the elections, and elections shall be conducted by secret ballot.

8.4 The election for the General Council of the Federation shall accompany the procedure conferred in the National Sports Development Code.

8.5 Election to office bearer/s & executive members:

- i. In the event of Tie among two or more members to decide winners Tie-breaking system shall be adopted.
- ii. For office-bearer post/s in the event of Tie among two candidates, if the two candidates agree, they shall run the office for the remaining equal period. Otherwise, the President or presiding officer at the meeting/election shall have a preferential vote to break the Tie. (Refer Article 12.3).

8.6 In case the election is void, the existing office bearers shall hold office by extending the tenure for six months from the election date.

**ARTICLE 9: HOLDING OF OFFICE:**

- 9.1 No office-bearer of the Federation shall be eligible to be the office bearer simultaneously of more than one Federation / All India Sports / Games Association.
- 9.2 The President shall not hold office for more than 3 terms of 4 years each i.e. for 12 years or on completion of 70 years of age. Secretary-General & Treasurer shall not hold office for more than 2 terms continuously of 4 years each with a break of one term he/she is eligible for one more term of 4 years only, and he/she will not be eligible after completion of 70 years of age.
- 9.3 Any person/s who desires to contest for elective posts in the Federation, if he/she is a serving official of the State Government, Central Government, Union Territory of India, Quasi-Government and Local Government, has to compulsorily obtain all the necessary permission and No Objection Certificate from the concerned authorities of the respective government, before filing their nomination for election. And they shall not hold the elective post in the Federation for more than one term of 4 years. And they shall not hold the elective post in the federation for more than one term of 4 years. (The above article has been amended as per the guide lines of Ministry of Youth Affairs & Sports, Govt. of India.)

**ARTICLE 10: EXECUTIVE COMMITTEE:**

There shall be an Executive Committee of the Federation which shall comprise of the following:

- i. The President
- ii. The Chairman and the Co-chairman
- iii. The Executive President
- iv. Eight Vice Presidents



- v. The Secretary-General
- vi. The Organising-Secretary
- vii. Six Joint Secretaries
- viii. The Treasurer
- ix. The Chairman of Various sub-committees
- x. One accredited representative from each affiliated unit.

## **ARTICLE 11: POWERS, FUNCTIONS AND DUTIES OF THE EXECUTIVE COMMITTEE:**

- i. To enforce the policies, decisions and directives of the General council and admit affiliations.
- ii. To collect, disburse and control all funds and properties of the Federation.
- iii. To conduct the business of the Federation during the interval between meetings of the General council and duly report all its decisions and actions of the General Council for its approval.
- iv. To determine the number of players, Managers and Coaches to be deputed by each affiliated unit for the National Championships and other meets conducted under the aegis of the Federation.
- v. To initiate and recommend to the General council schemes for the promotion and development of the Game of Tenni-koit in the whole of geographical areas and under its jurisdiction.
- vi. To consider the annual report prepared by the Secretary-General, audited statement of Accounts, Budget estimate etc. and submit them to the General Council for its approval.
- vii. To consider Annual reports and recommendations of the Sub Committees.

## **ARTICLE 12: MEETINGS:**

12.1 The Annual Meeting of the General Council shall be held ordinarily during the month of December or at the time of Senior Nationals or at



a time and place to be decided by the President and the Secretary-General in consultation with each other. The following business shall be transacted at the Annual General Meetings.

- i. Confirmation of the minutes of the last/ previous General council meeting.
- ii. To consider and adopt Secretary-General Report.
- iii. To consider and pass the audited statement of accounts.
- iv. To consider and adopt the budget estimate for the next year.
- v. To appoint qualified Auditor and to fix the remuneration.
- vi. Ratification of the actions/decisions of Executive Committee, President/ Secretary-General.
- vii. Consideration and adoption of amendments to the constitution and Byelaws, if any.
- viii. To elect office bearers and members of the Sub-Committees when it is due.
- ix. Consideration of the calendar of events of Federation.
- x. Any other subjects permitted by the Chair.

12.2 The President in his absence the Chairman, or Co-chairman, in their absence one of The Executive President / on their absence any one of the Vice President shall preside over the meetings & in their absence members present among themselves shall elect a Chairman of the Meeting. All subjects before the Meeting shall be decided by a majority votes each having one vote.

12.3 The President or the Chairman of the election shall have a second or casting a vote in addition to his own vote, in case of equal of votes.

**ARTICLE 13: QUORUM AND NOTICES FOR MEETINGS**

- i. In convening meetings, the notice period and quorum as given under shall be observed

Sl.No	MEETINGS	NOTICE	QUORUM
1.	Annual General Meeting of the General council	21 Clear days	One-third of the representatives are entitled to vote or 15 representatives, whichever is less
2.	Special/ Extra Ordinary General Meeting of the General council.	21 Clear days	One-third of the representatives entitled to vote or 15 representatives, whichever is less.
3.	Executive Committee	15 Clear days	Five Representatives
4.	Emergency Executive Committee Meeting	7 Clear days	Five Representatives

- ii. In case there is no quorum, the President, at his discretion, shall adjourn the Meeting to a future time on the same day or to a future date. No quorum for the adjourned Meeting nor any notice, therefore, shall be necessary.

**ARTICLE 14: SPECIAL MEETING / EXTRA ORDINARY MEETING/ EMERGENT**

- i. Special Meeting / Extra-Ordinary Meeting of the Executive or General council may be called by the Secretary-General in consultation with the President.
- ii. Meeting of the General council shall also be convened on a written requisition signed by not less than 50% of the members. If the requisitioned General council meeting is not called by the Secretary-General in consultation with the President, the requisitionists can convene the Meeting under arrangements made directly by them with intimation to the President.
- iii. The President may call the emergency executive committee meeting on any urgent/emergent matter for the immediate cause.

**ARTICLE 15: SUBJECT TO BE RAISED**

Matters/subjects to be raised in the General council meeting should be intimated to the Secretary-General in writing 10 clear days in advance of the date fixed for the general council meeting.

**ARTICLE 16: THE POWERS & DUTIES OF THE PRESIDENT, THE CHAIRMAN, THE CO-CHAIRMAN, EXECUTIVE PRESIDENTS, VICE PRESIDENTS, SECRETARY-GENERAL, ORGANISING-SECRETARY JOINT SECRETARIES & TREASURER, LIFETIME PATRON, CHIEF EXECUTIVE OFFICER, ADVISOR.**

**16.1 PRESIDENT:** The President shall be the Head of the Federation and shall preside over all the meetings of the Federation viz. General Council, Executive, special Meetings. He shall guide the Federation in all its activities, he shall exercise superintendence over office-bearers and Chairman- & Conveners of various committees in the discharge of their duties. He shall have overall powers of supervision over the working of the Federation and its efficient administration. In particular, the President shall have the following powers/responsibilities:

- i. to implement the objectives of the Federation.
- ii. to deal with all disciplinary matters.
- iii. to ensure that the financial position of the Federation is sound and no unauthorised expenditure is incurred. The President is authorised to sanction Rs.50,000/- & below for any one item. Expenditure in excess of this amount will be sanctioned by the Executive Committee.
- iv. President is to ensure that the various business / meetings as required under this constitution have been duly held. He may represent the Federation on important matter/s in consultation with the Executive Committee.



v. The President shall be the Appellate Authority of the Federation under The Right to Information Act, 2005, and any communication/ application/ appeal shall be addressed to his office address. The details of the Appellate Authority to the Federation shall be available on the Federation Official website - [www.indiantennikoit.com](http://www.indiantennikoit.com)

**16.2 CHAIRMAN:** The Chairman /Co-Chairman/Executive President shall preside over the General council/Executive/Special meetings in the absence of the President & shall exercise powers of President.

**16.3 VICE-PRESIDENT:** In the absence of President / Chairman, with the concurrence of the members of the executive committee General council one of the Vice Presidents shall preside over the meetings and shall exercise the powers of the President.

**16.4 SECRETARY-GENERAL:**

- i. The Secretary-General shall be incharge of the day-to-day administration of the Federation and shall transact all official business in accordance with the decisions of the Executive Committee / other committees. He shall be responsible for calling meetings of the General Council/Executive Committee as per the rules and to implement their decisions.
- ii. He shall be responsible for carrying on all correspondence in the name of the Federation, save otherwise directed by the President. He shall keep and maintain the minutes of all Meetings of the Federation, the register of affiliated member units and all such records as may be necessary for the smooth and efficient functioning of the Federation.
- iii. He shall also be responsible for the maintenance of the properties (movable and immovable) of the Federation. He shall prepare and submit the Annual report to the General council at the Annual General council



meeting of the Federation under the directive of the President or Executive Committee.

- iv. He shall ensure that the accounts of the Federation have been properly maintained by the honorary Treasurer and regularly audited. The financial powers of the Secretary-General are restricted to sanctioning of Rs.20000/- for any one time, any expenditure more than Rs.20000/- shall have the approval of the President/Chairman.
- v. He shall be responsible for issue of General circulars and notices.
- vi. He shall sign on behalf of the Federation all receipts and pay orders, can initiate any-policy for the betterment of the game and welfare of the Federation.
- vii. He may represent the Federation in all matters or direct any member/s for the same.
- viii. He shall be the custodian of all records/ documents of the Federation.
- ix. He shall ensure transparency and accountability of the Federation.
- x. He shall be the Public Information Officer of the Federation under The Right to Information Act, 2005, and any communication/ application shall be addressed to his office address. The details of the Public Information Officer to the Federation shall be available on the Federation Official website - [www.indiantennikoit.com](http://www.indiantennikoit.com)

#### **16.5 ORGANISING-SECRETARY:**

- i. The organising-secretary shall have the supervision on the conduct of Tenni-koit events of all India nature.
- ii. The secretary-general, in his absence, may subdelegate his powers to organising-secretary to conduct such above event.



**16.6 JOINT SECRETARY:** He shall perform such duties as may be assigned by the Secretary-General / President from time to time. He shall assist the Secretary-General in carrying out the business of the Federation.

#### **16.7 HONY. TREASURER**

- i. He shall receive all monies of the Federation and maintain proper accounts.
- ii. He shall be incharge of all monies, accounts, books, vouchers and records.
- iii. He shall deposit all monies as and when received in the Federation account with the bank.
- iv. He shall prepare the budget estimate and shall present it before the Executive Committee. The Bank account will be jointly operated by the Secretary-General and Treasurer.

#### **16.8 LIFETIME PATRON**

The general council shall nominate a person who has contributed extraordinary services for the promotion of the game. Such person shall continue to extend his services.

- i. He shall be invited by the President / Secretary-general for all General body meetings/ Special general body meetings. He shall be invited to the dais and share his knowledge with the office bearers whenever required.
- ii. He shall preside over the event as a special invitee, when the president / Secretary-General request to do so.
- iii. He shall advise the Federation in any matter pertaining to the Federation's management.
- iv. The Federation shall consider the valuable services, knowledge of the game and also his past administrative ability toward the Federation's activities.



## **16.8 CHIEF EXECUTIVE OFFICER**

The general council shall nominate the chief executive officer, and such person shall have continued services for a term of 4 year.

- i. He shall advise the Federation in high-level decision making, legal aspects, remedial measurer, and financial understanding.
- ii. He shall observe that the official/s of the Federation are functioning within the framework of the constitution of the TKFI. In case Secretary-General is absent at a crucial period, with the President's permission, he shall perform the function of the Secretary-General.
- iii. He shall Identify the setbacks/failures, if any, or any other such matter and to take corrective measures.
- iv. He shall attend all the meetings of the Federation and Championships and extend his guidance for smooth conduct.

## **16.8 ADVISOR**

The advisor of the Federation shall be nominated by the general council from time to time, and such person shall have continued services for a term of 4 years.

- i. He shall give advice about organisational matters,
- ii. He shall perceive that scheduled events is organised as per rules and regulations of the Federation.
- iii. He shall extend his services as and when required by the office bearers/ executive committee.

## **ARTICLE 17: FUNDS:**

The funds should be spent for the attainment of the objects and no portion thereof shall be paid or transferred directly or indirectly to any of the members through any means.

**ARTICLE 18: ALL INDIA TOURNAMENT AND PERMISSION FEE:**

All India Tournament conducted by the individual club, the district association, the regional Association shall root their Application through the jurisdictional state association to the Secretary-General. The permission fees of Rs. 2,000/- shall be sent through D.D in favour of "TENNI-KOIT FEDERATION OF INDIA" along with the Application.

**ARTICLE 19: NATIONAL CHAMPIONSHIPS CAPITATION FEE AND OTHER NECESSITIES:**

- i. Three National championships for: Seniors Juniors and Sub Junior sections in both men and women, boys and girls section shall be conducted by member states in a financial year.
- ii. Conducting host association (Organisers) have to pay capitation fee as follows :
  - i. Rs.2000/- when no financial assistance is received from the Department of Youth Affairs and Sports.
  - ii. 10% of the Grant in aid amount received from the Ministry of youth affairs and sports, Government of India.
  - iii. Caution money of Rs.10,000/- shall be deposited with the Federation by the host state along with the Application.
  - iv. The championships shall be conducted by the host states as per the terms and conditions of the Technical Committee as adopted by the Federation. (Article 27).

**ARTICLE 20: FEE FOR NATIONAL CHAMPIONSHIPS**

i.	For Team Championships	Men/ Women	Rs.300/-
ii.	For Singles	Men/ Women	Rs.100/-
iii.	For Doubles	Men/ Women	Rs.200/-
iv.	For Mixed Doubles	Men/ Women	Rs.200/-
v.	For Players Registration fee	Men/ Women	Rs.25/-

These fees may be enhanced subject to approval by the General council obtaining  $\frac{3}{4}$  majority of the members present in the meeting.

**ARTICLE 21: DEFAULT AND DISAFFILIATIONS**

- i. Any affiliated units fail to follow the rules and regulations of the Federation for the time being.
- ii. Affiliation of the members whose subscription for the year or any other dues to the Federation remain unpaid will be considered as a defaulter. Such members shall not be allowed to sit in the Meeting. The General Council has full powers to disaffiliate any member for non-payment.
- iii. An affiliated unit can be disaffiliated by issuing a show-cause notice for the reasons mentioned above and seeks explanation within in prescribed time mentioned in the show-cause notice.

**ARTICLE 22: EX-OFFICIO MEMBERS:**

The Secretary-General shall be Ex-Officio Members of all committees. Wherever the financial matters are involved the Treasurer shall also be an Ex-Officio Member.

**ARTICLE 23: DURATION OF OFFICE BEARERS:**

The President, The Executive President, The Chairman/ The Co-Chairman, Eight vice presidents, Secretary-General, Organising-Secretary, Six Joint-Secretaries, Treasurer, shall be elected by the general council of the Federation and they shall hold the office for a term of 4 years.



- i. Members at the General Council may also authorise The Elected President to nominate office bearers and other Members for Executive Committee.
- ii. All elected office bearers and Chairman & Conveners of various committees shall continue to hold the office until new office bearers are elected.

**ARTICLE 24: FORMATION OF THE SUB-COMMITTEES**

- i. The Chairman and Convenor of the sub-committees shall be nominated by the general council for the time being.
- ii. The Chairman of the respective Committee is authorised to nominate suitable members to their committee in consultation with the Secretary-General.
- iii. The Coaching Cum Selection Committee shall consist of outstanding sportspersons, coaches, and women as members of the committee.
- iv. The athletes' Committee shall have eminent veterans of Tenni-koit, senior players, including a woman whom the executive body may deem appropriate.
- v. The Ethics Committee shall consist of a member as a legally qualified person and a woman.

**Article 24.1: FUNCTIONS OF THE SUB COMMITTEES****i. TECHNICAL COMMITTEE:**

- i. To instruct and assist organising committee concerning playing equipment and their specification.
- ii. To act as guide to ensure that the championships are conducted/held without any hindrance.
- iii. To act as welfare officer of the participants.
- iv. To nominate technical officials well in advance of the programmed time.



- v. To compile and subscribe to the rules and regulations of the Federation on Governing to Tournaments, championships in collaboration with the Referees Board.
- vi. To recommend rules and regulations for improvement and to conduct the game smoothly.
- vii. To take remedial measures/actions as necessary during championships.
- viii. To examine the eligibility of the participants.
- ix. To assist the organisers to follow the schedule.
- x. To control records and officials relating to Players' and Officials' performance and create an advanced calendar of sporting events, both national and international.
- xi. The committee shall coordinate the organiser for preparing the required infrastructure with technical equipment during the event.
- xii. To adopt the new and latest technology and standards for ensuring the promotion of the game.

**ii. BOARD OF REFEREES:**

- i. To regulate a board to examine the officials, such as Referees, umpires etc. and to maintain records to that effect.
- ii. To arrange Referees examination after ensuring the following.
- iii. Age Limit - between 25 and 35 years for examination.
- iv. Passed S.S.L.C. or Equivalent.
- v. Must officiate in their respective state for 3 years or more.
- vi. To arrange Referees, Umpires, scorers etc., to conduct the championships in collaboration with the Technical Committee.
- vii. To recommend views to improve the standard of the game.
- viii. To apply the rules of the game commission during the Championships.
- ix. To control and standardise the championships.
- x. To look after the grievances and benefits of the Referees.



- xi. The Board may maintain a separate Bank Account to be placed to the General Body in the annual General Body meeting for approval.
- xii. The qualified referee can continue to officiate up to the age of 50 years.

**iii. THE COACHING CUM SELECTION COMMITTEE**

- i. To arrange useful literature for the players, coaches. For physical culture Teachers about Tenni-koit game etc.
- ii. To encourage assist, advice, and train players, coaches with object of improving their performance.
- iii. To control and promote the game of Tenni-koit for Men/Women, Boys/Girls.
- iv. To arrange coaching camps for players and coaches and clinics for registered officials.
- v. To submit suggestions for discussion concerning coaching camp.
- vi. To assist selection of National teams to participate in international tournament.

**iv. FINANCE COMMITTEE**

- i. To suggest ways and means for improving the financial position of the Federation and its affiliated members.
- ii. To market the game of Tenni-koit within the country and outside the country by improving the image of the game for acceptance of general spectators.

**v. ATHLETES' COMMITTEE**

- i. To act as welfare committee of the Tenni-koit players and to protect their rights from any infringements.



- ii. To represent the view, opinions, and interests of the Tenni-koit player/s about the game rules or conducts and ensure that the statement is appreciated on valid grounds.
- iii. To provide all information about the opportunity about the game, in all sectors to the players and identify the requirement of implementation.
- iv. To perform and support the Federation together in the development and promotion of the game.

**vi. ETHICS COMMITTEE**

- i. The Chairman of the Committee shall decide the matter of violation on his own, consulting with the Secretary-General or committee members.
- ii. To retort and prevent racism in sports, eradication of doping in sports, prevent age fraud in sports, protect players rights, prevent child abuse and sexual harassment in sports, protect gender equality in sports, including transgender rights, prevent betting and gambling in sports, ban dangerous sports, address anti-trust and competition policy issues related to sports, regulate sports broadcasting rights. Etc.,
- iii. Any matter of violation pertaining to legal aspects, the committee shall take opinion from the legal experts to attain remedies of such violation.
- iv. To enact the guideline of the ministry being exercised time to time thereof.

**ARTICLE 25: AMENDMENTS**

The amendments to the constitution shall be made at the Annual General Body Meetings of two third votes of the member units present at the Meeting. All proposals duly proposed by a member of an affiliated unit and seconded by another member of an affiliated unit must reach the Secretary-General in writing at least 20 clear days before the date of the annual general meeting.

**ARTICLE 26: QUALIFICATION OF REPRESENTATIVES**

Representatives deputed by affiliated units shall be citizens of the union of India and men of Good standing, sound judgement and independent thinking, and be amateurs according to the International Olympic Committee. The President shall approve the accreditation of all member before commencement of Meeting.

**ARTICLE 27: PROCEDURE FOR CONDUCT OF VARIOUS NATIONAL AND OTHER EVENTS**

- i. The Organiser should ensure complete safety to the Players and Officials of the concerned Event.
- ii. To provide Free Boarding and Lodging to the Players and officials with maximum S.O.P. - by assuring clean and neat ventilation, water, and sanitary assistance to players and officials at the ground arena and lodging arena.
- iii. To identify and intimate the venue to the Federation, 60 days before the commencement of the Championship, and after confirmation from the Federation, the Organiser shall issue the circular to its nature to all affiliated units.
- iv. To take necessary measures to transport players and officials from railways station/ Bus stand, on arrival/departure and to provide transport from lodging place to playing arena.
- v. To ensure medical assistance to players and officials at the event.
- vi. To intimate players and officials about the schedule of the events.
- vii. To provide full cooperation and support to the Sub-Committees of the Federation wherever and whenever necessary in the event.
- viii. The Organiser shall honour the winners/runners of the individual singles events through cash prizes (Minimum Rs.5,000/-, Rs.3,000/-, Rs.2,000/- ) for the time being, as the case may be.



- ix. To provide emergency conduct numbers at the Championship to players and officials.
- x. To nominate the women attendee, to assist women players at the time of the Championship.

### **ARTICLE 28: PLAYER'S TRANSFER**

Any Player of the affiliated Association may seek transfer to represent for another affiliated Association. As follow: -

- i. Such player shall inform the existing Association, transferee association and the Federation in writing with Application along with the No Objection Certificate (N.O.C.) and consent letter from transferee association within 30<sup>th</sup> June of the particular year.
- ii. He shall ensure that he has not represented any of the events to the existing Association after 1<sup>st</sup> April of the year.
- iii. To obtain N.O.C., such player shall give notice at least 30days before to the existing Association, and the Association must take action within 30 days of the receipt of the Application. Otherwise, the Federation may take suitable action.
- iv. If the player is working in government service / quasi-government / central government services is eligible for transfer, after his / her appointment. Such player shall play for the same state for the period of one year.

### **ARTICLE 29: DISPUTATION AND DERELICTION**

- i. Violation/s of the existing rules cannot be excused on ground of ignorance of the said rules.
- ii. Whoever incites the member unit to commit on infractions or aids and abets the said unit to commit the infraction shall be sanctioned in the same manner as the unit which commits the infraction.



- iii. Disciplinary proceedings may be initiated pursuant of the testimony of:
  - i. Authorised representative of an affiliated unit committing the infraction.
  - ii. Unwarranted action such as taking matters pertaining to affiliation, administration, organisation, elections or any such incidents in a particular unit to court without first referring the matter for Arbitration within the unit and failing any decision at the level to the Tennikoit Federation of India which is the supreme Authority in organisational matters pertaining to all affiliated units.
  - iii. In the event of a dispute within the affiliated units which affects normal working of the said unit and prevents preparation and training of the sports under the charge of the unit for purposes of representation/competition under the aegis of the Tennikoit Federation of India, the Tennikoit Federation of India will constitute an ad-hoc body from within the Executive Committee Associatiating any such person from outside as it may deem necessary to continue with the work of such preparation and training of that particular sports until the dispute within the unit is resolved. In case the dispute continues for long time without solution, the Tennikoit Federation of India may arbitrate in the matter, failing which the Tennikoit Federation of India will be at liberty to take whatever action it may deem fit through its President and Executive Committee.

**ARTICLE 30: DISCIPLINARY COMMITTEE:**

- i. **NOMINATION:** - The Tennikoit Federation of India may appoint a disciplinary committee to deal with all matters pertaining to disciplinary regulations. At the time of National championships, the Secretary-General may nominate members to deal with disciplinary regulations and report



their findings to the Secretary- General to put up to the Executive Committee/General council for ratification.

ii. **DISCIPLINARY SANCTIONS:** - The affiliated units of The Tenni-koit Federation of India are liable to the following sanctions:

- i. Warning
- ii. Caution
- iii. Suspension for a specified period of time
- iv. Expulsion from the Tenni-koit Federation of India after giving due notice.

iii. **APPEAL:** - All state Association and units affiliated to the 'Tenni-koit Federation of India shall commit themselves to appeal only to the President of the Tenni-koit Federation of India in the event of any differences which may arise with regard to the functioning of the Federation within its laid down statutes and regulation NOTE: No penalty shall be imposed before the unit at default has been heard at the interrogation specially conducted for this purpose. Should an affiliated unit fail to present itself through its accredited representative at the interrogation, it shall be considered as having been interrogated as a General rule, except in special circumstances, duly appreciated, suspension shall be applied as a temporary measure between the infraction and the declaration of an annual penalty.

iv. **RESIDUAL POWERS:** - In the event of a disagreement covering the above Disciplinary rules, the interpretation of these rules and regulations shall fall within the competence of the Executive Committee of the Tenni-koit Federation of India which shall be final Authority.

v. **DETERMINATION:** - All unsportsman like behaviour and Acts of violence during the National meets or any other competition on the part of sports persons, official, coach/as, the sanctions will be determined as per the rules framed by the Technical / Disciplinary Committee.



- vi. **MISSCONDUCT AND PENALTY:-** Any office bearer/s Executive member/s/Member of Tenni-koit Federation of India including any official/s, participant/s, attempt to create or create bad atmosphere or tries to bring or brings disrepute to the Federation and game of Tenni-koit or to any member /s unit of the Federation shall be barred from sharing a seat on the dais in any of the function conducted under the auspices of the Federation. Further such person/s will not be invited for any of the events conducted under the auspices of the Federation.
- vii. **UNDERTAKING:** - Any player/s representing the country in the National or International event/s shall give an undertaking assuring to respect and honour the code of conduct as prescribed by the Federation as and when required. Violation of code of conduct shall attract penalty/ punishment.

**ARTICLE 31: MISCELLANEOUS:**

- i. The crest of the Federation shall be determined by the Executive Committee.
- ii. The colour of the Flag of the Federation shall be determined by the Executive Committee of the Federation.
- iii. The Federation shall sue or be sued in the name of the President/Secretary-General.
- iv. The Federation shall ensure that its affiliated units have been holding or would hold where feasible not less than two competitions annually for specified age groups at the junior and sub-junior levels. These competitions should be organised through inter block and inter-district competitions at the National level.
- v. The Provisions of Registrar of Societies Act shall be applicable to the Federation.
- vi. In all matters relating to the interpretation and Application of the constitution as well as in matters not specifically provided for herein, the



decision of the General council shall be the final and binding on all concerned.

- vii. No decision taken at the General Body shall be reopened, modified or cancelled within a period of Six months thereof.
- viii. The General council at its discretion, frame Bye-laws not inconsistent with or contrary to this constitution for the proper and efficient functioning of the Federation.
- ix. Each affiliated unit shall be deemed to continue its membership on the specific condition that it voluntarily surrenders its right of seeking redress in a court of law. Member units shall abide by the majority decision of the disciplinary committee to settle disputes arising between:-
  - i. one unit and another unit and,
  - ii. between one unit and the Federation.

Any vacancy caused in the Executive Committee shall be filled in by the General Council in its next sitting.

## **ARTICLE 32: AUDIT AND INSPECTIONS**

- i. **FILING OF RETURNS:** - The Federation shall prepare and file with the Registrar of societies such records which are specified in the Registrar of Societies Act. It shall arrange for the audit of accounts and Balance sheets for the financial year as required under the provisions of the Act.
- ii. **INSPECTION BY MEMBERS:** - Members may inspect the books of accounts and other records kept by the Federation. The Federation shall supply to any member unit on Application and with a fee of Rs.500/- (Rupees Five Hundred] only a copy of its constitution, Receipts and payments Accounts of the previous year or financial year audited & approved by the General council and Balance sheet.

**FOR MATTERS NOT MENTIONED IN THESE BYE-LAWS, THE PROVISION OF THE REGISTRAR OF SOCIETY ACT AND RULES MADE THEREUNDER SHALL APPLY.**

**ANNEXURE -1****TENNI-KOIT FEDERATION OF INDIA****APPLICATION FORM FOR AFFILIATION**

1. Name of the Association / Institution : \_\_\_\_\_

2. Office Address of the Association : \_\_\_\_\_

3. Registration details of the Association : \_\_\_\_\_

4. Details of the Office Bearers

a. Name and Address with Phone No. : \_\_\_\_\_

i. President : \_\_\_\_\_

ii. Secretary : \_\_\_\_\_

iii. Treasurer : \_\_\_\_\_

Any other details

5. Whether resolution passed to seek  
Affiliation with the federation : \_\_\_\_\_

6. Mode of payment for affiliation fee with  
Details : \_\_\_\_\_

Date: \_\_\_\_\_

Place \_\_\_\_\_

\_\_\_\_\_  
Signature of the President/ Secretary

Enclosure:

1. Registration certificate
2. Memorandum of the Association
3. Copy of the Resolution passed
4. One Recent passport size photo of the office bearers
5. Copy of Aadhaar Card of the office bearers
6. Any other relevant documents to be submitted.